

Third Party Provider Panels Assessment Committee Terms of Reference

Role and Responsibilities

The Third Party Provider Panel Assessment Committee (the TPPP Assessment Committee) role is to assess and decide on applications made by lawyers and other professionals to join FNLRS' Third Party Provider Panels.

Composition

The TPPP Assessment Committee is a sub-committee of the FNLRS Board. The TPPP Assessment Committee will comprise three members of the Board and an independent expert member selected by the TPPP Assessment Committee. In the event of conflicts of interest, the Board can appoint replacement members, as required.

Meetings and Procedure

The TPPP Assessment Committee will meet as required and not later than four weeks after an application has been referred for decision.

Quorum at a meeting will be achieved with the presence of three members.

In assessing and deciding on applications, the TPPP Assessment Committee will consider:

- The eligibility criteria for the Third Party Provider Panels;
- For applicant lawyers, the requirements of briefing out to third party legal representatives in section 7.2.1 of the FNLRS *Guidelines for Assistance to Native Title Groups* (the Guidelines);
- For applicant researchers, the requirements of briefing out to consultant researchers in section 7.2.2 of the Guidelines;
- Any recommendations provided by the CEO or delegate; and
- Any other material relevant to the application available to the TPPP Assessment Committee.

A minute of decision outlining the TPPP Assessment Committee's decision, its reasoning, the material relied upon, and the review process will be provided to the applicant as soon as practicable after a decision is made.

Review

Every two years, the Board will review TPPP Assessment Committee's terms of reference and operations.